



**Workday Implementation Taskforce (WIT)  
Agenda  
Wednesday, January 7, 2015  
3:00 – 4:00 PM  
District Office Training Room**

**Members**

**Guests**

Linda Bertolucci		Pat Jordan	
Tim Corcoran		Nancy Krogh	
Kim Frost		Richard Beres	
Linda Jensen			
Kerry Kilber Rebman			
Anne Krueger			
Brian Nath			
Vi Rapuano			
Sue Rearic			
Sheri Willis			

<b>Information Items</b>	<b>Led By</b>	<b>Notes</b>
1. Workday Training (Pleasanton/Chicago) <ul style="list-style-type: none"> <li>1/20 – 1/23 Absence Management</li> <li>2/3 – 2/6 – Time Tracking</li> <li>TBD – Procure-to-Pay</li> </ul>	Tim, Vi, Kim Kim, Vi	Confirmed Confirmed
2. On-site sessions <ul style="list-style-type: none"> <li>1/8 – Bank Reconciliation</li> <li>1/9 – Grants</li> <li>1/9 – BPA type session on Faculty Load</li> <li>1/22 – Preparing for Life in PROD (10-11)</li> <li>1/26 – 1/27 – Suppliers</li> <li>1/28 – 1/29 – Customer Accounts</li> <li>1/26 – 1/30 – Payroll</li> <li>2/9 – 2/10 – Expenses</li> <li>2/9 = 2/10 – Time Tracking Configuration</li> <li>2/11 – 2/12 – Position Budgeting</li> <li>2/11 – 2/12 – Absence Configuration</li> </ul>	Tim, Kim, Vi, College Reps  Linda B Linda J? Kim Sue Tim, Kim Vi Sue Tim, Kim, Vi	IS staff; others if interested
3. Payroll demo	Kim, Vi	January 7 at 1:00 p.m.
<b>Discussion Items</b>	<b>Led By</b>	<b>Notes</b>
4. Introduction of Shari Waters	Sheri, Brian	
5. Professional development sessions in January	All	GC – 1/20 @ 2; 1/21 @ 11 CC – 1/20 @ 9; 1/22 @ 3
6. Review of Financials sessions this week	Sue	
7. P0 status update	Nancy, Richard	Data migration and configuration
8. Where are we with Integrations?	Nancy, Vi	What are our next steps?
9. Brief demo of Sharepoint	Nancy	
10. Next Meeting - Wednesday, 1/14/15 3:00 – 4:00 p.m.		

